



## Extended Provision Fees

- Fees for booked extended provision are generated each half term and sent out to you via the classroom.
- Fees are payable in full within the first two weeks of the invoice being issued.
- **All cash/cheque payments are to be made into the office or into the secure payment box located outside the school offices.**
- The school accepts childcare vouchers and bank transfers and if you will be paying in this way please come and see me as there is a slightly different accounting procedure.

**Please keep your invoice for your own tax or accounting records as this is the only form of receipt/evidence that is produced. The nursery does not issue receipts.**

Many thanks.

Mrs Dymoke.  
Extended Provision Coordinator.

