

Dear Parents,

Thank you for showing an interest in our extended care provision, SILVER CIRCLES. Here is some additional information for parents of children attending the **afternoon** nursery session.

- Children will have the opportunity to access Silver circles from 9.00-12.30pm.
- They will meet in the Library/Extended Provision Base Room where a register will be taken before taking part in some 'special' activities.
- At 9.30 am they will join in the activities throughout the nursery with the children who attend the morning session.
- 10.30 -11.00 am the children play outside.
- 11.00 - 11.30 am the children return to the Library/Extended Provision Base Room for a story/circle time games/songs etc.
- At 11.30 am the children will move into the purple/red base room to take part in some fun activities before lunchtime.
- Children will then move into the lunch room to have lunch with the other afternoon children (lunch provided by parents).
- After lunch the children will move into their key worker's base room to begin their afternoon nursery session.

There will be a charge of £4.00 per hour for the extended provision. If you do not require the whole morning session, places can be booked on an hourly basis. Pre-booked provision is billed for each half term and fees are to be paid in full within the first two weeks.

The children will be receiving additional care from 9.00 - 12.30pm in silver circles = 3.5 hours additional time at the nursery.

All provision must be booked through Mrs. Dymoke, Mrs. LaRoche or Ms. Millett in the office.

If places are available children can have additional sessions to those booked in a 'drop in' basis. Places must be booked in person to ensure we are able to accommodate your request and paid for at the time of booking.

Any questions or concerns you might have about any of the above please feel free to ask.

Parents need to be aware that any extended provision may be withdrawn at any time at the discretion of the Senior Management Staff Team in accordance with nursery policies.

SD/SEPT15