

ADMISSION ARRANGEMENTS

Registration Weston Way Nursery School holds a 'Register of Interest' file and parents are encouraged to complete the Registration Form (either downloaded from our Website or personally requested) and return it to the office. This will be for the school's information only, supplying extra details and requirements by parents and does not exclude any child from attending the school should a form not be submitted.

Nursery Admissions Timeline Hertfordshire County Council (the Local Authority) publish details informing parents of all the information available on their website www.hertsdirect.org/nurseryadmissions . Their Customer Service Centre is available on hertsdirect@hertscc.gov.uk or telephone 0300 123 4043. From 2013/14 all nursery intakes will be administered by the school rather than centrally co-ordinated.

October	Information for parents available on Hertsdirect
January	Press notices/posters to advertise process
February	Leaflets sent direct to parents (week before half term)
February	Online application system opens
End March	Online application system closes
End April	Schools offer places to parents via online system.
Beginning May	Deadline for parents to accept places

Nursery Admissions Oversubscription Criteria Weston Way Nursery has 120 pupil places available each year. Parents may state their preference as to which nursery class, school or centre they would like their child to attend in the years leading up to the child's fifth birthday. If more applications are received than places, the following criteria is put in place.

Children with a Statement of Special Educational Needs which names the school will be allocated a place in accordance with Section 324 of the Education Act 1996.

Children in public care (children looked after) and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or a special guardianship order).

A child 'at risk' (or sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.

Other applicants where the following criteria are considered to determine priorities:

- a) Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.
- b) Any other children.

If more children qualify under a particular rule than there are places available, a tiebreak will be used by applying the next rule to those children. If more children qualify under criterion 2 than there are places available, priority will be given to those who live nearest to the nursery as measured in a straight line. Where there is a need for a tie-breaker where two different addresses measure the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tie break will be random.